



**PURCHASE ORDER**  
DSWD MIMAROPA Region  
Entity Name

Supplier : <b>ODIONGAN SATO HOTEL AND RESORT CORP.</b>	P.O. No. : <b>2022-05-0435</b>
Address : <b>TABING-DAGAT, ODIONGAN, ROMBLON</b>	Date : <b>May 24, 2022</b>
TIN : <b>009-193-887-000</b>	Mode of Procurement : <b>NP-LOV</b>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>TABING-DAGAT, ODIONGAN, ROMBLON</b>	Delivery Term : <b>FOB Destination</b>
Date of Delivery : <b>JUNE 14-17, 2022</b>	Payment Term : <b>15-30 days upon final inspection</b>

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<p align="center"><b>BOARD AND LODGING (4 DAYS/3NIGHTS)</b></p> <p align="center"><b>CONDUCT OF CAPACITY BUILDING ON THE IMPLEMENTATION OF COMMUNITY BASED PROGRAMS IN ROMBLON</b></p> <p><b>VENUE: ODIONGAN SATO HOTEL AND RESORT CORP. (Tabing-Dagat, Odiongan, Romblon)</b></p> <p><b>DATE: JUNE 14-17, 2022</b> <b>Guaranteed Pax: 51 Pax</b></p> <p>Room Sharing: Air-conditioned Room, TWIN/TRIPLE Sharing with Individual Bed per Pax and Free Toiletries (With the IATF and DOT Guidelines for the Minumum Health Standard)</p> <p>Check-In Date and Time: JUNE 14, 2022 / 1:00pm Check-Out Date and Time: JUNE 17, 2022 / 12:00nn</p> <p><b>MEALS SCHEDULE:</b> JUNE 14, 2022: PM Snack and Dinner JUNE 15-16, 2022: Breakfast, AM Snack, Lunch, PM Snack and Dinner JUNE 17, 2022: Breakfast, AM Snack and Lunch</p> <p><b>Type of Serving:</b> *Managed Buffet for Breakfast (6:00 am), Lunch (12:00 nn) and Dinner (6:00 pm) *Plated Snacks (AM Snack-9:00 am and PM Snack-3:00 pm)</p> <p><b>Menu Selection:</b> *Hotel to submit Menu (Minimum of atleast 2 Viands, Soup, Desserts and Beverages) *Hotel will submit proposed menu of the day one (1) week before the training schedule *No repeating meal per menu *Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters</p> <p><b>OTHER INCLUSIONS:</b> *Structurally sound and safety for accpancy with enough Fire Escapes, Fire Fighting Equipments, CCTV, Elevators and Stairs *Facilitites must be PWD and Senior Citizen Friendly</p>	57		
				8,500.00	34,000.00
				600.00	102,600.00
				1,200.00	205,200.00
					<b>PHP 341,800.00</b>

**COMMISSION ON AUDIT**  
**RECEIVED BY: [Signature]**  
**DATE: 06 JUN 2022**

<b>Page 1 of 2</b>	<b>Sub-Total PHP 341,800.00</b>
--------------------	---------------------------------

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_ Very truly yours, \_\_\_\_\_

Signature over Printed Name of Supplier

**SHEILA S. TAPIA**  
Officer-in-Charge  
Special Order No. **577A**

Signature over Printed Name of Authorized Official  
**FERNANDO R. DE VILLA JR., CESO III**  
Regional Director  
Designation

Date \_\_\_\_\_

Fund Cluster : <b>1</b> Funds Available : <b>341,800.00</b>  Signature over Printed Name of AO/VOIC - Head, Accounting Section <b>DANILYN T. GALAN</b>	ORS/BURS No. : <b>62-10101-22-05-2109</b> Date of the ORS/BURS: <b>5/25/22</b> Amount : <b>341,800.00</b>
--	---



**PURCHASE ORDER**  
DSWD MIMAROPA Region  
Entity Name

Supplier : <b>ODIONGAN SATO HOTEL AND RESORT CORP.</b>	P.O. No. : <b>2022-05-0435</b>
Address : <b>TABING-DAGAT, ODIONGAN, ROMBLON</b>	Date : <b>May 24, 2022</b>
TIN : <b>009-193-887-000</b>	Mode of Procurement : <b>NP-LOV</b>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>TABING-DAGAT, ODIONGAN, ROMBLON</b>	Delivery Term : <b>FOB Destination</b>
Date of Delivery : <b>JUNE 14-17, 2022</b>	Payment Term : <b>15-30 days upon final inspection</b>

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<p>*Air-Conditioned Guest Rooms with Cable TV</p> <p>*Bathrooms with Hot and Cold Showers with enough toiletries (Towel, Toothpaste, Soap and Shampoo)</p> <p>*Free-Use of Fully Air-Conditioned Session Hall/Conference Room, spacious for activities and can accommodate 50 participants or more for physical distancing in compliance with Covid-19</p> <p>*No Obstructing Pillars in the Conference Room</p> <p>*The Session Hall/Conference Room is free from noise/which is detrimental to the event/meeting</p> <p>*With Registration Area and Free Use of Parking Area</p> <p>*Free use of Telephone Line, 2 Projector with Screen, Sound System with 5 Microphones, Electric Outlets, Extension Cords, Whiteboard and Whiteboard Marker and Eraser, and other Amenities</p> <p>*Free WI-Fi access for both guest and function rooms</p> <p>*Atleast One (1) Hotel Staff/Attendant available at any given time during the session to assist the Secretariat in Logistical concerns</p> <p>*Free Flowing of Coffee or Hot Chocolate/Drinking Water/Infused Water and Picka-Picka</p> <p>*FREE Tarpaulin or LED Backdrop and-to the Airport/Venue, and Vice-Versa</p> <p>*TABLE AND CHAIRS with Cloth Cover</p> <p>*FREE Hygienic Alcohol in the ommon areas and Conference Rooms for the whole duration of the event</p> <p><b>NOTE:</b> Hotel/Restaurants/Resort should not be offering short term lodging associated with motel and shoould not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar like</p> <p align="center">*****Nothing Follows*****</p> <p>Rating Factors: Passing Rate = 85%</p> <p><b>PR No.: 2022-05-0517</b> <b>Approved Budget for the Contract: Php 342,000.00</b></p> <p><b>Purpose:</b> BOARD AND LODGING FOR THE CONDUCT OF CAPACITY BUILDING ON THE IMPLEMENTATION OF COMMUNITY BASED PROGRAMS IN ROMBLON Prepared by: Lorie Licop</p> <p><b>Page 2 of 2</b></p>		<b>COMPLY</b>	

(Total Amount in Words)	<b>Three Hundred Forty-One Thosuand Eight Hundred Pesos Only</b>	<b>PHP 341,800.00</b>
-------------------------	--	-----------------------

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_ Very truly yours,  
Signature over Printed Name of Supplier: \_\_\_\_\_ **FERNANDO R. DE VILLA JR., CESO III**  
Signature over Printed Name of Authorized Official  
**SHEILA S. TAPIA**  
Officer-in-Charge  
Regional Director  
Designation  
Special Order No. **1774**

Fund Cluster : **1 341,800.00**  
Funds Available : \_\_\_\_\_  
Signature over Printed Name of AG IV/OIC - Head, Accounting Section: **DANILYN T. GALAN**  
ORS/BURS No. : **62-10110-22-03-2109**  
Date of the ORS/BURS: **5/23/22**  
Amount : \_\_\_\_\_



## NOTICE OF AWARD

May 24, 2022

**THELMA FABITO**

Authorized Representative  
ODIONGAN SATO HOTEL AND RESORT CORP.  
Tabing-Dagat, Odiongan, Romblon

Dear **Ms. Fabito**:

We are pleased to inform you that the RFQ No. 2022-05-0517 for "**Board and Lodging for the Conduct of Capacity Building on the Implementation of Community-Based Programs in Romblon**" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Three Hundred Forty-One Thousand Eight Hundred Pesos Only (Php 341,800.00)**

You are therefore required to comply with the Terms and Conditions stated in the PO No. 2022-05-0435 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

**FERNANDO R. DE VILLA JR., CESO III**  
Regional Director  
Head of the Procuring Entity

  
**SHEILA S. TAPIA**  
Officer-in-Charge  
Special Order No. **122**  
r. 267

**Conforme:**

  
\_\_\_\_\_

(Signature over Printed Name of Bidder's Authorized Representative)

**ODIONGAN SATO HOTEL AND RESORT CORP.**

Date: \_\_\_\_\_

Purpose: BOARD AND LODGING FOR THE CONDUCT OF CAPACITY BUILDING ON THE IMPLEMENTATION OF COMMUNITY BASED PROGRAMS IN ROMBLON AOO NO.: 2022-05-0517 NP-LOV

Item No.	Qty	Unit	PURCHASER'S REQUIREMENTS			BIDDER'S NAME			HILLAND BEACH RESORT		
			Bidder's Specification	Unit Cost	Total Cost	Bidder's Specification	Unit Cost	Total Cost	Bidder's Specification	Unit Cost	Total Cost
1	57	pax	BOARD AND LODGING (4 DAYS/3NIGHTS)	2,000.00	342,000.00	ODIONGAN SATO HOTEL AND RESORT CORP.	VENUE: 8,500.00	34,000.00	NO RETURNED QUOTATION		
51 Guaranteed Pax			CONDUCT OF CAPACITY BUILDING ON THE IMPLEMENTATION OF COMMUNITY BASED PROGRAMS IN ROMBLON				600.00	102,600.00			
			VENUE: Hotel Within ODIONGAN, ROMBLON				1,200.00	205,200.00			
			DATE: JUNE 14-17, 2022				1,300.00/pax x 3nights x 57 pax				
			Room Sharing: Air-conditioned Room, TWIN/TRIPLE Sharing with Individual Bed per Pax and Free Toiletries (With the IATF and DOT Guidelines for the Minimum Health Standard)								
			Check-In Date and Time: JUNE 14, 2022 / 1:00pm								
			Check-Out Date and Time: JUNE 17, 2022 / 12:00nn								
			MEALS SCHEDULE:								
			JUNE 14, 2022: PM Snack and Dinner								
			JUNE 15-16, 2022: Breakfast, AM Snack, Lunch, PM Snack and Dinner								
			JUNE 17, 2022: Breakfast, AM Snack and Lunch								
			Type of Serving:								
			*Managed Buffet for Breakfast (6:00 am), Lunch (12:00 nn) and Dinner (6:00 pm)								
			*Plated Snacks (AM Snack-9:00 am and PM Snack-3:00 pm)								
			Menu Selection:								
			*Hotel to submit Menu (Minimum of atleast 2 Viands, Soup, Desserts and Beverages								
			*Hotel will submit proposed menu of the day one (1) week before the training schedule								
			*No repeating meal per menu								
			*Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters								
			OTHER INCLUSIONS:								
			*Structurally sound and safety for occupancy with enough Fire Escapes, Fire Fighting Equipments, CCTV, Elevators and Stairs								
			COMPLY								
			SUB-TOTAL		342,000.00	SUB-TOTAL		341,800.00	SUB-TOTAL		0.00

Deliberated upon by the DSWD - BIDS COMMITTEE (DSWD-BAC) on May 13, 2022 and recommends to be awarded to Odiongan Sato Hotel and Resort Corp. as lowest calculated bid.

JAMUEL P. BALBABOCO  
BAC Member

PATRICK G. JARMIN  
Alternate BAC Member

IMEE C. VILLANUEVA  
BAC Member

MARICEL F. DELA VEGA-URDAS  
BAC Member

EDITHA B. OCAMPO  
BAC Vice Chairperson

GENELIZAN G. GABILAN  
BAC Chairperson

KHEEN MICHAEL G. SE  
Alternate BAC Member

MIRAMELINDA O. LEUTERIO  
Alternate BAC Member

Approved by:

FERNANDO R. DE VILLA JR., CESO III  
Regional Director



Purpose: BOARD AND LODGING FOR THE CONDUCT OF CAPACITY BUILDING ON THE IMPLEMENTATION OF COMMUNITY BASED PROGRAMS IN ROMBLON  
 A.O.Q. No.: 2022-05-0517 NP-L.OV

Item No.	Qty	Unit	Purchaser's Requirements	SIMPLE LIVING HOTEL INC.			ODIONGAN SATO HOTEL AND RESORT CORP.			HILAND BEACH RESORT		
				Bidder's Specification	Unit Cost	Total Cost	Bidder's Specification	Unit Cost	Total Cost	Bidder's Specification	Unit Cost	Total Cost
			*Facilities must be PWD and Senior Citizen Friendly									
			*Air-Conditioned Guest Rooms with Cable TV									
			*Bathrooms with Hot and Cold Showers with enough toiletries (Towel, Toothpaste, Soap and Shampoo)									
			*Free Use of Fully Air-Conditioned Session Hall/Conference Room, spacious for activities and can accommodate 50 participants or more for physical distancing in compliance with Covid-19									
			*No Obstructing Pillars in the Conference Room									
			*The Session Hall/Conference Room is free from noise/which is detrimental to the event/meeting									
			*With Registration Area and Free Use of Parking Area									
			*Free use of Telephone Line, 2 Projector with Screen, Sound System with 5 Microphones, Electric Outlets, Extension Cords, Whiteboard and Whiteboard Marker and Eraser, and other Amenities									
			*Free WI-FI access for both guest and function rooms									
			*Atleast One (1) Hotel Staff/Attendant available at any given time during the session to assist the Secretariat in Logistical concerns									
			*Free Flowing of Coffee or Hot Chocolate/Drinking Water/Infused Water and Picka-Picka									
			*FREE Tarpaulin or LED Backdrop									
			*FREE Transport Vehicle for Pick-Up and Dropping of Facilitators from-and-to the Airport/Venue, and Vice-Versa									
			*TABLE AND CHAIRS with Cloth Cover									
			*FREE Hygienic Alcohol in the common areas and Conference Rooms for the whole duration of the event									
			NOTE:									
			Hotel/Restaurants/Resort should not be offering short term lodging associated with motel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar like									
			*****Nothing Follows*****									
			Rating Factors:									
			Passing Rate = 85%									
			Page 2 of 2									
			Approved Budget for the Contract: Php 342,000.00	TOTAL AMOUNT		342,000.00	TOTAL AMOUNT					
									341,800.00			
												NO RETURNED QUOTATION
												0.00

Deliberated upon by the DSWD - BIDS COMMITTEE (DSWD-BAC) on May 17, 2022 and Sato Hotel and Resort Corp. as lowest calculated bid.  
 recommends to be awarded to Odiongan Sato Hotel and Resort Corp.

JAMUEL P. BALBABOCO BAC Member  
 IMEE C. VILLANUEVA BAC Member  
 MARICEL F. DELA VEGA-JURDAS BAC Member  
 EDITHA B. OCAMPO BAC Vice Chairperson  
 GENELIZAN G. GABILAN BAC Chairperson

PATRICK G. JARMIN Alternate BAC Member  
 KHEEN MICHAEL G. SE Alternate BAC Member  
 MIRABELINDA Q. LEITERIO Alternate BAC Member

Approved by: Fernando R. de Villa Jr., Ces0 III  
 Regional Director